

Alberta's Health Regions and Voluntary Organizations and the Health Sciences Association of Alberta (HSAA)

This classification specification identifies representative duties and responsibilities, and is intended to assist in the determination of the appropriate classification level within each discipline. Some duties and responsibilities may overlap between class levels. The classification specification is not intended to provide an exhaustive list of all duties performed.

Classification Title: **Anaesthesia Technician III**

Date Updated: **May 20, 2008**

Job Summary:

This is advanced technical and clinical work in the area of Anaesthesia which involves supervision of technical and support staff.

Work at this level is differentiated from work at the Anaesthesia Technician II level by the higher level of supervisory responsibilities.

Key Responsibilities and Typical Duties:

In addition to the duties of the Anaesthesia Technician II, the Anaesthesia Technician III:

Core Duties

- Supervises, coordinates and evaluates delivery of anesthesia programs and services.
- Schedules staff rotations, approves vacations, leaves of absence.
- Develops and recommends policies and procedures relevant to delivery of anesthesia services.
- Provides input to management regarding the formation and administration of equipment budgets.

Other Related Duties

- Oversees the preparation, monitoring and repair of equipment.

Leadership

- Prepares and presents educational workshops to staff and students.
- Participates in the recruitment, selection, orientation, training, evaluation and initial stages of discipline of staff.
- May coordinate student placements, and liaises with various advanced education institutions.
- Acts as a liaison in regards to sales and service representatives.
- Determines appropriate allocation of staff to meet workloads.

Decision-Making

- Makes independent decisions on the design and delivery of educational programs and staff orientation, certification, re-certification and assistance to staff on skill upgrades.
- Resolves unusual or complex cases referred by the Anaesthesia Technicians II's or refers concerns to appropriate individual(s).

Knowledge:

Education

- Graduate of an approved program in Respiratory Therapy.

Registration Requirements

- Registered with the College and Association of Respiratory Therapists of Alberta (CARTA).

Working Conditions:

Physical Demands

- Assists with client transfers.
- Some lifting of equipment.
- Long periods of standing and bending.

Work Environment

- Work is subject to exposure to bio-hazardous materials, needlesticks and chemical hazards.